

**FORM 9F-NC: EDUCATION ALLOWANCE REQUEST - SUBMISSION TO EDUCATION
INTERDEPARTMENTAL CO-ORDINATING COMMITTEE FOR FUNDING FSD 34.03(D)**

SN	RANK	NAME
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 National Défense Defence nationale	GENERAL ALLOWANCE CLAIM	VOUCHER NO –
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NOTE: THE USE OF THIS FORM IS RESTRICTED TO ONE KIND OF ALLOWANCE PER SHEET AND IS NOT TO BE USED FOR ALLOWANCES FOR WHICH FORMS HAVE ALREADY BEEN PROVIDED	BATCH NO –
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DEM CASE FILE NUMBER: (THIS FORM IS TO BE COMPLETED BY MEMBER PRIOR TO APPROVAL OF POST CEILING)

**FORM 9F-NC: EDUCATION ALLOWANCE - SUBMISSION TO EDUCATION FUNDING SERVICE
INTERDEPARTMENTAL CO-ORDINATING COMMITTEE FOR FUNDING FSD 34.03(d)
FAX COMPLETED FORM TO: DGCB/DEPENDENT EDUCATION MANAGEMENT (613) 992-2073**
EFFECTIVE 01 AUGUST 2010

RESEARCH WEB SITES:

French Education: Lycée search Roman Catholic Education: www.catholiclinks.org Independent School in Europe: www.ecis.org United States Education System: www.ed.gov	Check Out – Part XIV - Education Post Ceiling Guidelines on Dependent Education Management Web Site - You will find links to schools at your POST.
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REFERENCES:
 A. [FSD 34.02\(c\)](#)
 B. [FSD 34.03](#)
 C. [Outside Canada Education of Children “How To” Book – Part III](#)
 D. Dependent Education Management (DEM) Internet: www.cmp-cpm.forces.gc.ca/dem-epcg
 E. [Instructions to Complete Schooling at the Post Forms](#)

UIC/UNIT:	SY 1 SEPTEMBER:	TO 31 AUGUST:
EMAIL:	COS DATE:	TED DATE:
TELEPHONE NUMBER:	FAX NUMBER:	
STUDENT WISHING TO ATTEND FEE-PAYING SCHOOL AT POST:		
NAME:	DATE OF BIRTH (dd/mm/yyyy):	

The current FSD/MFSI Education allowance policy is based on the fact that members whose dependent children accompany them to the post are expected to educate such children at the nearest compatible day school to their place of duty/residence in the appropriate official language. Normally this would involve attendance at a local non-fee paying school. In the event education expense reimbursement did apply, then admissible education expense would include fees, expenses, any charges for courses, instruction, services or programs normally provided free as part of the educational program in the province of Ontario, but not provided free of charge at the school attended by a dependent student. Any fee levied by an organization, other than school attended, for purpose of establishing credits for attendance at a post secondary institution in Canada or elsewhere are parents/students responsibility on same basis as when members are serving in Canada. French immersion programs are optional for Anglophone pupils and are not contemplated as a language of instruction under Section 23 Minority Language Educational Rights, Charter of Rights and Freedoms.

The full range of educational facilities, normally found in Canada may not be available outside Canada. Members are cautioned to ensure appropriate language of instruction, grade level, special education requirements, if applicable, is available at the new post prior to accepting the posting. Education Screening for a Posting Outside Canada forms are to include a statement from the member that appropriate schooling is available at the new post in the appropriate language of instruction, grade level and special education, if required, prior to sign-off at unit level.

Children of CF members and civilians employees residing at or near DND establishments shall be educated at schools provided by DND as follows:

- Children (elementary/secondary) of personnel posted to CFSU (E), Brunssum, Canadian Component – NATO Early Airborne Warning Force, Geilenkirchen, Germany, attend AFNORTH International School (Canadian Section), located at Brunssum, the Netherlands;
- Children (elementary) of personnel posted to SHAPE attend SHAPE International Schools (Canadian Section), French language education is available at Belgium Section of the SHAPE International School, secondary education is available at American/DoDDS Section of the SHAPE International School, located at Mons, Belgium

POST CEILING FUNDING REQUESTED AS FOLLOWS:

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Post ceilings have been established and are found on the Dependent Education Management Internet site www.cmp-cpm.forces.gc.ca/dem-epcg and click on “Education and Related Care of Dependent Children Guide – Post Ceiling and Education/Travel Allowances Guidelines” and select appropriate Continent and Post. Name of School, fee schedule that you are requesting post ceiling funding for:

OR

I request a Post Ceiling be established because:

the representative school is a non-fee paying school

OR

new post

Comments:

FOLLOWING INFORMATION IS REQUIRED

How many Canadian Forces personnel now serving at the location?

With elementary age students:

With secondary age students:

Do they attend non-fee paying public school at the Post: Yes No

Prior to your posting outside Canada, did you visit the Canadian school attended by your son/daughter and discuss Canadian public school curriculum requirements which your son/daughter may be expected to achieve during your posting? Yes No

It must be noted that all systems have their respective diploma/graduation prerequisites. It has been found that when approached, school administrators stressed their willingness to assist, and where possible make adjustments to accommodation transitions to the Canadian system.

Did the provincial school system in Canada in which your son/daughter last attended have standardized testing?

Yes No

If yes, what grade levels?

Name of last school attended in Canada:

Grade attended:

Language of instruction: English French

Public School Roman Catholic School

Has your son/daughter ever attended French Immersion in Canada? Yes No

If so, what was the last grade attended?

Have you discussed curriculum requirements with outside Canada school officials? Yes No

This is a valuable parent/teacher interface; you are encouraged to participate in this process.

Does the student experience difficulty in any of the following areas?

Vision Yes No

Hearing Yes No

Speech Yes No

Physical Yes No

Emotional/behaviour Yes No

Learning Yes No

Has the student ever required special education, for example the services of a teacher’s aide, special education teacher, speech therapist, psychologist and/or remedial resource teacher? Yes No

Has student received tutoring in any subject while at school in Canada? Yes No

If answer to question is yes, indicate subject:

Student’s course of study:

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CANADIAN SUBJECTS LAST YEAR	AVERAGE LAST YEAR	SUBJECTS TO BE STUDIED AT NEW POST SCHOOL

SCHOOLS VISITED DURING HOUSE HUNTING TRIP AT THE POST

1. Name of school visited:

Phone number of school: _____ Principal's name: _____
 Web site of school: _____
 School Accreditation: _____
 Does the school have standardized testing? Yes No
 If yes, what grade levels? _____
 Curriculum taught: Canadian American British Other, explain: _____
 Name of school district: _____
 Distance from residence to school (in km): _____

2. Name of school visited:

Phone number of school: _____ Principal's name: _____
 Web Site of school: _____
 School Accreditation: _____
 Does the school have standardized testing? Yes No
 If yes, what grade levels? _____
 Curriculum taught: Canadian American British Other, explain: _____
 Name of school district: _____
 Distance from residence to school (in km): _____

3. Name of school visited:

Phone number of school: _____ Principal's name: _____
 Web Site of school: _____
 School Accreditation: _____
 Does the school have standardized testing? Yes No
 If yes, what grade levels? _____
 Curriculum taught: Canadian American British Other, explain: _____
 Name of school district: _____
 Distance from residence to school (in km): _____

Reasons for requesting Post Ceiling funding:

A. Instruction **is not** available in the official language, i.e. English or French Language of Instruction, consistent with Section 23 of the Minority Language Educational Rights prescribed by the Canadian Charter of Rights and Freedoms, at no greater cost to the member than that of comparable (not identical) schooling within the Province of Ontario.
 Explain: _____

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<p>B. School is not in a safe or healthful environment: Explain:</p>
<p>C. Curriculum is not compatible with that of schools within the Province of Ontario or other Provinces of Canada. Please explain by subject the difference in the curriculum offered from the one followed at your son/daughter's last Canadian school attended.</p>
<p>D. School is not free of problems arising from racial segregation or hostility to foreigners: Is school located in same area as rented accommodations?: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p align="center">OR</p> <p>Is the student based outside of School District in which accommodation was rented? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, how many km? How many students are in the school?</p> <p>Grade levels offered by school: Elementary Grades K-6: Yes <input type="checkbox"/> No <input type="checkbox"/> Middle School Grades 7-8: Yes <input type="checkbox"/> No <input type="checkbox"/> Secondary School Grade 9-12: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>How many students would be in your son/daughter's class?</p>
<p>E. School is not free from compulsory, incompatible religious instruction: Explain:</p>
<p>F. There is a lack of confidence in school staff or in morality of student population: Explain:</p>
<p>G. School cannot provide an education that would permit the student to continue in the chosen educational stream and facilitate re-entry into the provincial school system upon return to Canada with as little disruption as possible. Explain:</p>
<p>Are you familiar with: FSD 34: Yes <input type="checkbox"/> No <input type="checkbox"/> Outside Canada Education of Children "How To" Book: Yes <input type="checkbox"/> No <input type="checkbox"/> Dependent Education Management Internet Site (www.cmp-cpm.forces.gc.ca/dem-epcg) Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>This request is submitted during HHT? Yes <input type="checkbox"/> No <input type="checkbox"/> Request approval prior to signing a lease for housing? Yes <input type="checkbox"/> No <input type="checkbox"/> Home was selected based upon reputation of schools within the school district. Yes <input type="checkbox"/> No <input type="checkbox"/> Did you complete Education Screening as outlined on the Dependent Education Management Web site? Yes <input type="checkbox"/> No <input type="checkbox"/> DEM Internet Site (www.cmp-cpm.forces.gc.ca/dem-epcg) Found under "Screening-Posting Outside Canada"</p>

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Additional comments:

THIS SUBMISSION IS TO BE ACCOMPANIED BY SCHOOL PROSPECTUS AND SCHOOL FEE SCHEDULE

		Work phone number:
Member's Signature	Date	Home phone number:

Delegated Approving Authority Officer Recommendation:

1. Funding of fee-paying school Recommended Not Recommended
 2. Post Ceiling and requested schooling Recommended Not Recommended

Information provided by the member has been verified

Comments:

Only admissible expenses listed in FSD 34 are being recommended for approval.

Approving Authority Officer Signature:

Date:

NDHQ Approval

DEM Case #:

Post Ceiling established:

School authorized:

Only admissible expenses listed at FSD 34 are being approved.

NDHQ Authority Signature:

Date:

Member advised on date:

By Education Associate: