

**FORM # 10APP - APPLICATION FORM FOR LANGUAGE TUTOR FOR
DEPENDENT CHILDREN OF CANADIAN FORCES OUTSIDE CANADA**

SURNAME AND GIVEN NAMES



1. PERSONAL INFORMATION

STREET			
CITY		PROV/ STATE	POSTAL / ZIP CODE
TELEPHONE CONTACT ()		COUNTRY	
FAX ()		COS DATE:	TED DATE:

2. CURRENT EMPLOYMENT

EMPLOYER:
PRIMARY LANGUAGE IN WHICH YOU WISH TO INSTRUCTION / TEACH / TUTOR: English French

3. ACADEMIC AND PROFESSIONAL TRAINING

UNIVERSITY DEGREES	UNIVERSITIES /COLLEGE INFORMATION AND ADDRESSES	YEAR OBTAINED
TEACHING CERTIFICATE	LOCATION WHERE VALID	
TEACHING QUALIFICATION CARD AND OTHER SPECIAL CERTIFICATES	ISSUED BY (Please provide a copy)	

4. TEACHING EXPERIENCE

STATE THE TOTAL NUMBER OF YEARS OF FORMAL TEACHING EXPERIENCE	(FULL TIME) (PART TIME)	YEARS YEARS
EXPERIENCE CHART - BEGIN WITH PRESENT TEACHING EMPLOYMENT / EXPERIENCE		

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TEACHING / TUTORING EMPLOYMENT	YEARS (IN ORDER) TO	GRADES AND/OR SUBJECTS TAUGHT / TUTORED

5. LANGUAGES SPOKEN AND DEGREE OF FLUENCY

LANGUAGE?	INDICATE YOUR LEVEL OF PROFICIENCY IN THE LANGUAGE OTHER THAN YOUR PRIMARY LANGUAGE AS INDICATED ACCORDING TO THE FOLLOWING SCALE:				
ENGLISH FRANÇAIS	1 –NIL	2 –FAIR	3 – GOOD	4 – VERY GOOD	5 – EXCELLENT
READ	1	2	3	4	5
SPEAK	1	2	3	4	5
WRITE	1	2	3	4	5
UNDERSTAND	1	2	3	4	5
OVERALL	1	2	3	4	5
WOULD YOU BE WILLING TO TUTOR IN EITHER FRENCH OR ENGLISH?					YES NO

6. PROFESSIONAL INVOLVEMENT

LIST EXTRA-CURRICULAR PROFESSIONAL ACTIVITIES IN WHICH YOU HAVE PARTICIPATED OVER THE YEARS AS WELL AS ANY WORK EXPERIENCES WHICH YOU CONSIDER RELEVANT

7. PROFESSIONAL REFERENCES

NAME TWO PERSONS WHO MIGHT BE CONSULTED WITH RESPECT TO AN ASSESSMENT OF YOUR PROFESSIONAL PERFORMANCE			
NAME	POSITION TITLE	EMPLOYER	TELEPHONE

8. DECLARATION

SIGNATURE	DATE
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OUTSIDE CANADA APPROVING AUTHORITY:

SUPPORTING DOCUMENTATION IS COMPLETE.

VERIFIED AND RECOMMENDED BY APPROVING AUTHORITY: _____ DATE: _____

NDHQ APPROVAL BLOCK

DEM CASE #:

1. SUBMISSION IS HEREBY AUTHORIZED FOR _____ TO TUTOR IN
THE _____ AREA AS A:

**TUTOR WITH VALID TEACHING CERTIFICATE; OR
TUTOR WITHOUT A VALID TEACHING CERTIFICATE**

2. TOTAL PAYABLE CANNOT EXCEED POST CEILING MAXIMUM FOR 50 HOURS PER STUDENT AT THE
FOLLOWING HOURLY RATES:

UP TO _____ FUNDS PER HOUR - VALID TEACHING CERTIFICATE AT RESIDENCE
OF STUDENT

UP TO _____ FUNDS PER HOUR - WITHOUT VALID TEACHING CERTIFICATE AT
RESIDENCE OF STUDENT

UP TO _____ FUNDS PER HOUR - VALID TEACHING CERTIFICATE AT RESIDENCE
OF TUTOR

UP TO _____ FUNDS PER HOUR - WITHOUT VALID TEACHING CERTIFICATE AT
RESIDENCE OF TUTOR

OTHER THAN ONE-ON-ONE TUTORING SESSION - REDUCE ABOVE RATES BY 40% PER STUDENT

DEPENDENT EDUCATION MANAGEMENT

NDHQ AUTHORITY SIGNATURE:

Date:

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QUEBEC CURRICULUM: www.meq.gouv.qc.ca

ADMINISTRATION PART IV: [Language Programs – Schooling at the Post](#)

ONTARIO CURRICULUM: [Core French Grades 1 to 3](#)

LANGUAGE TUTOR SITE: www.cmp-epm.forces.gc.ca/dem-epcg/pd/oce-drf/afur-faur-eng.asp

HOW TO APPLY

IMPORTANT: DOCUMENTATION TO BE RETURNED:

1. COMPLETED APPLICATION FORM
2. RESUME
3. PHOTOCOPY OF YOUR TEACHING CERTIFICATE PHOTOCOPY OF YOUR QUALIFICATION CARD (OR EQUIVALENT) AS APPLICABLE.

FORMS MUST BE RECEIVED AT THE FOLLOWING APPLICABLE CANADIAN FORCES SUPPORT UNIT IN THE AREA IN WHICH YOU WISH TO TEACH:

CANADIAN FORCES SUPPORT UNIT (EUROPE)

DEPENDENT EDUCATION SUPPORT CENTRE

Selfkant Kaserne

Quimperlestr. 100

52511 Geilenkirchen, Germany

E-Mail: 76ECFSUEDepEd@forces.gc.ca

Phone: +49 (0)2451 717212

Fax: +49 (0)2451 717251

CANADIAN FORCES SUPPORT UNIT (EUROPE)

DETACHMENT DAWS HILL

ATTENTION: EDUCATION ASSOCIATE

86 Blenheim Crescent,

Building 188

Ruislip

Middlesex, England HA4 7HB

E-Mail: 76ECFSUEDepEdUK@forces.gc.ca

Phone: 01144 1895 613 034

Fax: 01144 1895 613 046

CANADIAN FORCES SUPPORT UNIT (OTTAWA)

FOREIGN SERVICES SECTION

MGen George R. Pearkes Bldg

Ottawa ON K1A 0K2

CANADA

Phone: 613-996-8395

Fax: 613-995-1273

CANADIAN FORCES SUPPORT UNIT (COLORADO SPRINGS)

ATTENTION: EDUCATION ASSOCIATES

North American Aerospace Defence Command

Peterson Air Force Base, CO, USA,

80914-6508

Phone: 719-556-8250

Fax: 719-556-9038

CANADIAN DEFENCE LIAISON STAFF (WASHINGTON)

ATTENTION: EDUCATION ASSOCIATES

Canadian Defence Liaison Staff (Washington)

501 Pennsylvania Avenue

Washington, DC, USA, 20001

Phone: 202-682-7696

Fax: 202-682-7673