

FORM # 10FFL -EDUCATION ALLOWANCE - FRENCH LESSONS WHEN FRENCH IS THE STUDENT'S FIRST LANGUAGE AND AN ENGLISH SCHOOL IS ATTENDED AT POST

SN:	RANK:	NAME:
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	National Defence	Défense nationale	GENERAL ALLOWANCE CLAIM	VOUCHER NO –
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NOTE: THE USE OF THIS FORM IS RESTRICTED TO ONE KIND OF ALLOWANCE PER SHEET AND IS NOT TO BE USED FOR ALLOWANCES FOR WHICH FORMS HAVE ALREADY BEEN PROVIDED	BATCH NO –
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EFFECTIVE 01 AUGUST 2010

UIC/UNIT:	SY 1 SEPTEMBER	TO 31 AUG
EMAIL:	COS DATE:	TED DATE:
STUDENT NAME :	DATE OF BIRTH (dd/mm/yyyy):	
REFERENCES: FSD 34.01 , How To Book – Part IV Annex B		

Name/address/telephone number of School attending:	SCHOOL GRADE
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Benefit
 1. **Applicable from Senior Kindergarten to Grade 12.** Fifty hours of FSL tutoring in a one-on-one setting for those using tutor language kits supplied by the Outside Canada Support Unit. Twenty five hours in a one-one-one setting to perfect oral ability for those taking on-line courses with the Alberta Distance Learning Centre.

Entitlement – See Part IV reference French Tutoring qualifications
 2. Hourly rate to provide 50 hours of instruction. Education Allowance for Language Tutoring as per the DEM Web: www.cmp-cpm.forces.gc.ca/dem-epcg/index-eng.asp click on Part XIV - Education Post Ceiling Guidelines

Certification by the member (Obtain Tutor rate from Part XIV - Education Post Ceiling Guidelines)

3. Student is enrolled in an English Language School: Yes No.
 Student is following:

Grade Senior Kindergarten to Grade 6 package obtained from Outside Canada Support Unit

Sec I to Sec V package obtained from Outside Canada Support Unit

Grade 9-12 student enrolled in the Independent Learning Centre FSL course

Grade 4-12 student enrolled in the Alberta Centre francophone d'éducation à distance course*

* If attending Alberta Centre francophone d'éducation à distance, Did student attend school in Alberta prior to departing Canada?
 Yes No

And the Tutor's name/address/telephone number is:

If Tutor has not been used in the past, the new Tutor is to complete Form 10APP – Application Form for Language Tutor for Dependent Children of Canadian Forces Outside Canada (Part IV refers)

Tutoring takes place at Student's home or Tutor's home.

OR

4. Student is following without a tutor the Grade 9-12 FSL Distance Education Course provided by AMDEC or Alberta Centre francophone d'éducation à distance

5. I have obtained a copy for the tutor of:

Renfrew County Board of Education Grades K-3 Core French Resource Document

the Quebec French First Language Curriculum from the Quebec Ministry of Education Web Site www.meq.gouv.qc.ca

FFL Resource List found on DEM Web Site www.cmp-cpm.forces.gc.ca/dem-epcg/index-eng.asp Part IV – Language Tutoring has been

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provided to the tutor.

6. I accept this Education Allowance for FSL Tutoring on condition that I may be required to present proof that this Tutoring has taken place in the event of an audit. Such documentation should be kept for a period of 7 years to satisfy audit requirements. I request an Education Allowance for _____ hours of FSL tutoring at _____ per hour.

Instruction to Complete Language Programs - Schooling at the Post Form read and Allowance parameters understood.

[Instructions to Complete Language Programs - Schooling at the Post Forms](#)

Member's signature:

Date:

Outside Canada Approving Authority Office use only.

Verified by Education Clerk that allowance as requested is within entitlement

Applicable article in the Outside Canada Education of Children "How To" Book

Tutor approval message from NDHQ

Outside Canada Support Unit Approving Authority Approval and Certified pursuant to Section 34 of the FAA Block

MAXIMUM EDUCATION ALLOWANCE FOR LANGUAGE TUTORING FOUND IN UIC/UNIT POST CEILING GUIDELINE:

EDUCATION ALLOWANCE FOR _____ HOURS OF LANGUAGE TUTORING (LOCAL CURRENCY) _____ IS APPROVED.

Only admissible expenses listed at FSD 34 are being approved.

Approving Authority Officer Signature:

Date:

Approving Authority is to provide the member with an authorized copy of this allowance.

Financial Coding: GL: 1211, Cost Centre: 2202ZF, Fund: C103, IO: GRC0000B3206

Civilian Personnel Financial Coding: Contact DGCB/DEM

MSGU Financial Coding: CC: 2300AQ Fund: C117 GL 1211 IO:

(For FMAS Purposes, the text description line must show: Unit UIC, last three digits of SN and member's last name)

Received amount of _____ Currency _____ Exchange Rate used _____ CHEQUE NO. _____

Claimant's Signature _____ Date _____ Cashier's Initials _____